

Chatfield School Board of Directors Meeting

Minutes for July 19,2018

1. C. Watson gave N. Muir the oath of office.
2. **Call to Order:** C. Smith called the meeting to order. She was appointed temporary chairperson.
3. **Election of Officers:** A motion by Watson and supported by Muir that Craig Watson be appointed Board President, Chris Smith be appointed Board Vice President and Karen Dumas be appointed Secretary/Treasurer and CAO. Sean O'Bryan and Nate Muir appointed as trustees. Ayes: Watson, Smith, Muir; the motion passes and officers assume new roles.
4. **Roll Call:** C. Watson, C. Smith, N. Muir Absent K. Dumas, S. O'Bryan. Others Attending M. Young and Bill Kraly
5. **Disclosures:** C. Watson disclosed that he is related to B. Gibbons who is a partner at Mattina, Kent & Gibbons CPA.
6. **Resolutions**
 - a. Moved by Smith and supported by Muir that Chatfield School authorized pursuant to the application submitted to SVSU will comply with the provisions of Part 6e of the Michigan School Code and subject to provisions of Part 6e, will comply with all other state laws, rules, and regulations applicable to public bodies and with federal laws, rules and regulations applicable to public school districts. Ayes: Watson, Smith, Muir; the motion passes.
 - b. Moved by Smith and supported by Muir that M. Young, B. Kraly and C. Watson be authorized to sign Chatfield School checks and that all persons handling monies be covered by appropriate bond insurance. Ayes: Watson, Smith, Muir; the motion passes.
 - c. Moved by Smith and supported by Muir that Karen Dumas, Treasurer/Secretary be named CAO. Ayes: Watson, Smith, Muir; the motion passes
 - d. Moved by Smith and supported by Muir that the Directors can contact Collins & Blaha, or Taylor, Butterfield, Riesmen, Clark, Howell & Churchill or McDonald Hopkins for legal matters and that Mattina, Kent & Gibbons be used to complete the required audit. Ayes: Smith, Muir, (Watson abstain); the motion passes.
 - e. Moved by Smith and supported by Muir to designate school officers as follows: AHERA, FOIA, Section 504, M. Young; Title 9, Title 6, Homeless Liaison, B. Kraly; Sexual Harassment, C. Smith, M. Young, B. Kraly; Chief Administrative Officer, K. Dumas, M. Young as SVSU Compliance Officer; Ayes: Watson, Smith, Muir; the motion passes

Regular Meeting

7. **Call to Order:** C. Watson called the regular meeting to order at 8:40 am.
8. **Roll Call:** C. Watson, C. Smith, N. Muir; Absent: K. Dumas, S. O'Bryan
9. **Approval of Minutes for June 28, 2018:** Motion by Smith, supported by Muir to approve the Meeting Minutes for June 28, 2018. Ayes: Watson, Smith, Muir; the motion passes.
10. **Correspondence-** None

11. Financial Items

- a. Moved by Muir and supported by Smith that invoices/checks #224130-24146 for the period of June 23, 2018 through June 30, 2018 be approved. Ayes: Watson, Smith, Muir; the motion passes **Invoices appear at the end of the Minutes above the Board Secretary Signature.**
- b. Moved by Smith and supported by Muir to approve Capital Projects Checks (#'s 659-662) be approved. Ayes: Watson, Smith, Muir; the motion passes **Invoices appear at the end of the Minutes above the Board Secretary Signature.**
- c. CMC Financials #4704-4706 were reviewed by Smith.
- d. The Monthly Statement of Operations as of 6/30/18 was reviewed.
- e. SVSU Cash Flow Report was reviewed.
- f. SVSU Monthly Compliance Report was reviewed.

12. New Business:

- g. M. Young presented the First Reading of Board Policies #0100, 0140, 1421, 5111, 7540.02, 7540.02, 8321. Each police was discussed. No action was taken.
- h. M. Young and B. Kraly discussed Director's Compensation. No action was taken.
- i. M. Young shared construction updates with the board.

13. Chatfield School Directors Report- B. Kraly reviewed various school activities.

14. CMC Directors Report: M. Young shared that things are going well and gave updates on the new hires for Special Education and Wee Dolphins.

15. Visitor Comments: None

16. Adjournment: The meeting adjourned at 9:46am.