

Chatfield School Board of Directors Meeting

Minutes for September 20, 2018

1. **Call to Order:** C. Watson called the meeting to order at 8:01 AM.
2. **Roll Call:** C. Watson, C. Smith, Sean O'Bryan, N. Muir, K. Dumas; Others Attending M. Young and B. Kraly, D. Newcomb (SVSU)
3. **Approval of Minutes for August 16, 2018:** Motion by Smith, supported by Muir to approve the Meeting Minutes for August 16, 2018. Ayes: Watson, Smith, Dumas, O'Bryan, Muir; the motion was approved.
4. **Correspondence-Parent Letter**
5. **Financial Items**
 - a. Moved by O'Bryan and supported by Dumas that invoices/checks(#24177 –24223) for the period of August 1, 2018 through August 31, 2018 be approved. Ayes: Watson, Smith, Dumas, O'Bryan, Muir: the motion was approved. **Invoices appear at the end of the Minutes above the Board Secretary Signature.**
 - b. CMC Financials #4712-4721 were reviewed by Dumas.
 - c. The Monthly Statement of Operations as of 9/18/18 was reviewed..
 - d. SVSU Cash Flow Report was reviewed.
 - e. SVSU Monthly Compliance Report was reviewed.
6. **New Business:**
 - a. B. Kraly and M. Young presented the Spring 2018 M-Step results with the board. A discussion was had and the board wanted the directors to let the staff know that they appreciate the good scores.
 - b. M. Young and B. Kraly shared a contract renewal from Hi-Tech Services for a two year renewal of cleaning services. Both director's expressed that they are please with the quality of the work that Hi-Tech is doing. A motion by Dumas and supported by Smith to approve the two year contract renewal with Hi-Tech. Ayes: Watson, Smith, Dumas, O'Bryan, Muir: the motion was approved.
 - c. M. Young and B. Kraly gave the board an update on the status of the roof replacement and HVAC unit replacement.
 - d. A discussion was had about the possibility of a Performing Arts Center and the work of the finance committee. The Finance committee will have a report to the board in November or December.
7. **Chatfield School Directors Report-** B. Kraly reviewed various school activities.
8. **CMC Directors Report:** M. Young gave the board a staffing update.
9. **Visitor Comments:** None
10. **Adjournment:** The meeting adjourned at 9:30am.