

Chatfield School Board of Directors Meeting

Minutes for September 21, 2017

1. **Call to Order:** C. Watson called the meeting to order at 8:03 AM.
2. **Roll Call:** C. Watson, K. Dumas, Sean O'Bryan Absent B. McCauley, C. Smith. Others Attending M. Young and B. Kraly, Doug Newcombe SVSU.
3. **Approval of Minutes for August 17, 2017:** Motion by Dumas, supported by O'Bryan to approve the Meeting Minutes for August 17, 2017. Ayes: Watson, Dumas, O'Bryan; the motion was approved.
4. **Correspondence-** SVSU Critical Expectations Letter
5. **Financial Items**
 - a. Moved by O'Bryan and supported by Dumas that invoices/checks #23492 – 23548 for the period of August 15, 2017 through September 19, 2017 be approved. Ayes: Watson, Dumas, O'Bryan; the motion was approved. **Invoices appear at the end of the Minutes above the Board Secretary Signature.**
 - b. CMC Financials #4604-4611 were reviewed by Dumas.
 - c. The Monthly Statement of Operations as of 9/20/17 was reviewed.
 - d. The Visa bill was reviewed by Dumas.
 - e. Internal Accounts were reviewed by Dumas.
 - f. SVSU Cash Flow Report was reviewed.
 - g. SVSU Monthly Compliance Report was reviewed.
6. **New Business:**
 - a. M. Young shared with the board that Chatfield School received the Small Rural Achievement Grant for the 2017-18 School Year. The total for this year is 47,049 and must be used to support our technology and our one to one initiative.
 - b. M. Young shared with the board the results of a DHS Payment Audit of our daycare program from 2012 thru 2017. The audit resulted in an overpayment of 9219.02 that must be paid back. M. Young shared new over site procedures. A motion by O'Bryan and support from Dumas to make one lump sum payment. Ayes: Watson, Dumas, O'Bryan; the motion passes.
 - c. B. Kraly shared with the board the Spring 2017 M-Step report. Trends and data and any areas of concern were discussed.
 - d. M. Young and B. Kraly shared with the board an update on the Technology Directors position which was filled by Brian Hartman.
 - e. B. Kraly shared with the board that our enrollment is at 483 and we have a wait list at every grade.
7. **Chatfield School Directors Report-** B. Kraly reviewed various school activities.
8. **CMC Directors Report:** M. Young shared that things are going well.
9. **Visitor Comments:** None
10. **Adjournment:** The meeting adjourned at 9:28am.

